# EDI in Engineering - Initiative: Biweekly Group Tasks Rubric

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|  Submission | Assessment criteria  | Example Outcome |
| *Justify: This submission requires you to clearly identify what EDI area you plan to address, why it needs to be addressed, and what target group you will address it through. You will also need to consider the ethical implications of your idea, and how your team’s own lived experience might affect your work in this area.* |
| Justify your chosen area of initiative (25%)Max 2 sides A4 | Equity issue being addressed with evidence | A specific issue is defined, evidenced using published literature, and its importance/relevance to STEM/Engineering is explained. |
|  | Intended impact | It is clear what the project hopes to achieve, and this is realistic. |
|  | Project title | A title is given which enables the reader, participant, or funder to quickly understand and remember the project. |
|  | Target group with justification | The group of participants / recruits etc is clearly defined, with good reasons for who has been included or excluded from the group. |
|  | Consideration of Equalities Act/Ethical issues | The legal and moral implications of the initiative are accounted for. |
|  | Reflection on your own positionality | How the group’s positionality might impact their choices, or the efficacy of the project, is discussed. |
| *Design: You will present to the class about how your planned initiative will work, considering the main logistical factors. You will answer questions and receive feedback. The initiative must be planned to cost less than £2000 including evidencing this cost.*  |
| Design the initiative (25%)Max 5 min presentation | Explanation of chosen design | The initiative methodology is described, supporting reasons are given. |
|  | Description of outputs | The expected deliverables and outcomes of the initiative are listed. |
|  | Justification of how chosen design meets equity issue being addressed | The methodology is related to the selected EDI issue with an explanation of how this will support the chosen area / group. |
|  | Detailed time plan | A realistic and achievable plan has been created with sufficient detail for those outside the group to follow. |
|  | Description of resources needed  | The labour, materials, venues, transport and all other resources have been thought through and explained |
|  | Costings | Reasonable costs have been researched / estimated for all resources. If relevant cost reduction measures are taken. |

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| *Evaluate: You will create an evaluation tool which demonstrates how you will evaluate two intended impacts of your initiative. You will justify your choice and submit details (e.g. a template and/or example) of this tool and how it will work.* |
| Plan the evaluation (25%)Exemplar plus max 500 words | Description of chosen evaluation method | Means of measuring the efficacy and impact of the initiative have been chosen and described. |
|  | Justification of evaluation method | The method has been selected with good reason which is well explained. |
|  | Limitations of evaluation method | The group are able to identify what the flaws in the evaluation method might be and how they might account for this. |
|  | [Materials] | Exemplar is clear and appropriate. |
| *Communicate: Create a poster/video we can use to share your finalised initiative idea to generate interest amongst participants or other stakeholders. Explain why you have chosen this methodology and its limitations.* |
| Develop communications strategy and materials (25%)Poster/video plus max 500 words | [Materials] | The video/poster is of high quality and communicates the initiative well. |
|  | Justification of strategy | The reason for this methodology and design is explained relative to the other choices made around the EDI initiative. |
|  | Critique of strategy | The limits or issues of the communication strategy are understood and explained. |
|  | Appropriateness of strategy | The selected strategy is appropriate for the target group and intended audience. |

Submission requirements:

* Length as stated above
* No front page nor appendices
* References required if relevant, style is student choice
* Submit via Blackboard

Grades

A\* Outstanding (≥ 85)

A Excellent (≥ 77) /Very Good (≥ 70)

B Good (≥ 60)

C Satisfactory (≥ 50)

D Lacking (≥ 40)

E Fail (≤ 40)

