

Imperial College  
London

# Technical Managers' Forum

21 October 2019, South Kensington Campus

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## Agenda

- 14:00 – 14:05 **Welcome**  
*Allison Hunter*
- 14:05 – 14:35 **Presentation: Business Continuity**  
*Alastair Lee*
- 14:35 – 14:45 **Coffee and networking**
- 14:45 – 15:15 **Knowledge-sharing table groups on  
Business Continuity**
- 15:15 – 15:30 **General updates**  
*Allison Hunter*
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# **Presentation: Business Continuity**

Alastair Lee,  
Head of Business Continuity

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## Coffee Break



## Group discussion 1

**How well are you prepared for any disruption to power?**

*For example, do you have a printed contact list of key staff or key processes (remember no power means no computer)?*

## Group discussion 2

**Do you have emergency back up plans to maintain critical equipment in the event of a longer emergency where there may be severely restricted access to the building?**

*For example, how would liquid nitrogen or gases be topped up? Access to experiments that need nutrients, light, water etc.?*

## General news and updates 1

- **Working Towards Professional Registration**
  - This programme guides technical staff and managers through **professional registration with Science Council**
  - Running again this academic year!
  - The first session was on 15 October, but staff are very welcome to join from the second session on **11 November**
- **Autumn Term Apprenticeships Briefing**
  - Overview of what apprenticeships are, how they are funded and what is involved. Find out what the benefits could be, for you or for members of your team!
  - **28 October 2019 (1pm – 2pm), South Kensington**

## General news and updates 2

- **Lab Innovations Conference 2019**
  - **31 October - 1 November**, NEC, Birmingham
  - Free exhibition and programme of seminars - chance to see some of the latest lab equipment and techniques!
- **UKSPA Autumn Conference 2019**
  - **7 - 8 November**, Culham Science Centre, Oxfordshire
  - Focuses on latest innovation trends and opportunities within the UK's Innovation and technology sectors.
- **Lab of the Future Congress 2019**
  - **13 – 14 November**, Wellcome Genome Campus, Cambs
  - Multidisciplinary conference and exhibition



## General news and updates 3

- <http://www.ctls-org.eu/>
    - The Core Technologies for Life Sciences is an European group for life sciences core facilities.
  - **College Steering Committee**
    - the survey for Imperial Facilities staff on their development needs and any appetite for an annual Facility managers' meeting
    - Discussion of College policy on inclusion of technical staff contributions in publications
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## General news and updates 4

- **London and SE Technician Commitment Initiative**
  - This group meets termly to discuss and compare progress across institutions. Cross institutional mini secondments?
- **HEaTED**
  - <https://www.stem.org.uk/cpd/ondemand/45314/heated-regional-network-event>
  - Queen Mary and Westfield **Thurs 5 March**
- <https://www.rsb.org.uk/careers-and-cpd/training/industry-skills-certificate>

*Thank you for your attention!*

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