## Associate Fellowship (AFHEA)

## Application Template

This template document is provided for you to compose your application prior to online submission via the STAR Framework submission portal at <https://www.imperial.ac.uk/staff/star-framework/submit/>.

Before you start to use this template you will need to refer to the following documents/guidance included in the Application Pack:

* **STAR Framework Participant Handbook**
* **STAR Framework AFHEA Application Guide**
* **Advance HE Associate Fellowship (D1) Guide to the PSF 2023**

In addition, we highly recommend that you engage directly with STAR Framework support prior to submitting your application, either by attending an Imperial STAR Framework Introductory Workshop, or by booking an Individual Support Session. Bookings can be made on the STAR Framework website at <https://www.imperial.ac.uk/staff/star-framework/workshops/>.

Please follow the guidance in the STAR Framework AFHEA Application Guide as you complete the fields below, and save this document as a PDF before submission.

#### Personal details

|  |  |
| --- | --- |
| **Full name** (as you would like it to appear on your AFHEA certificate) |  |
| **Job role** |  |
| **Department** |  |

#### Context Statement

|  |
| --- |
| Write your Context Statement here (up to 300 words). This will not be evaluated against the PSF. |

#### 3a. Evidencing first Area of Activity: A[ ]

|  |
| --- |
| Write your reflective narrative for your first chosen Area of Activity here (up to 800 words). If you include in-text citations to published sources, please also provide a List of References in the dedicated space at the end of this document (preferably using Harvard referencing style). |

#### 3b. Evidencing second Area of Activity: A[ ]

|  |
| --- |
| Write your reflective narrative for your second chosen Area of Activity here (up to 800 words). If you include in-text citations to published sources, please add them to your List of References in the dedicated space at the end of this document (preferably using Harvard referencing style). |

#### List of References

|  |
| --- |
| Use this space to present your List of References if you have included in-text citations to any published sources in your narrative (preferably using Harvard referencing style). |

#### Supporting Statement

Your D1 application must be accompanied by a Supporting Statement from a referee. Please refer to the **STAR Framework Application Guide** and the **AFHEA** **Supporting Statement Template** (both included in the Application Pack) for further guidance about the requirements for this element of your application. It is the applicant’s responsibility to obtain the Supporting Statement from your referee, and to submit it as a separate PDF file with your application.

If you have any queries about any aspect of the STAR application process, please email the STAR Framework support team at:

[staradmin@ic.ac.uk](mailto:staradmin@ic.ac.uk)