**UKHSA-SAHSU Liaison Group Terms of Reference – December 2022**

The Liaison Group will:

1. Be chaired by a representative from UKHSA, deputised by SAHSU
2. Consist of the Chair and the Director of SAHSU, at least three senior members appointed by UKHSA (one of which must be from UKHSA Research Management and Knowledge) and three senior members of SAHSU. Members may each nominate a deputy.
3. Stakeholders and data providers will be invited to most meetings including DHSC and representatives from Wales, Scotland and Northern Ireland, and data providers including ONS, NHS Digital, PHW and WCISU.
4. Hold two formal meetings per year or more if required. The purpose of the meetings shall be for
	1. The group to identify new areas of work they may wish to be undertaken and to suggest a forward work programme subject to funding.
	2. The group to agree to the identification of projects using SAHSU data that are to be adopted as SAHSU studies, with or without co-funding. These studies will be taken to the appropriate UKHSA programme board for formal and minuted UKHSA approval.
	3. SAHSU to give the Group a brief update of the work carried out since the last meeting
	4. UKHSA and stakeholders to report on recent work to the Group
	5. The group to identify problems in undertaking the work programme (e.g. access to data) and to identify possible solutions
	6. The group to identify potential future collaboration and joint funding opportunities
	7. Identifying the implications of SAHSU work for UKHSA and stakeholders, including support for policy and guidance.
	8. Providing advance notice of future publications
5. Membership (see next page)

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| **SAHSU**  |
| Director of SAHSU and Director of MRC Centre for Environment and Health Deputy Director SAHSU Data and Information Services ManagerOther SAHSU staff as required  |
| **UKHSA** |
| Chair, Interim Deputy Director, Research Management & Knowledge Director, Radiation, Chemical and Environmental HazardsInterim Deputy Director, Radiation Protection SciencesHead of General Toxicology Head of Environmental EpidemiologyPublic Health Consultant Lead for office of data releaseInterim Deputy Director, Chemicals and Toxicology Science |
| **Stakeholders** |
| Public Health WalesWelsh Cancer Intelligence and Surveillance Unit Welsh GovernmentDepartment of Health, Northern Ireland Scottish Government NHS Digital **VACANT**, Department of Health and Social Care**VACANT,** Office for National Statistics**VACANT**, Public Health Scotland  |
| **Public Members x2** |
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