

Parkinson's UK Brain Bank
Centre for Neuroscience
Imperial College London
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PARKINSON'S^{UK}
CHANGE ATTITUDES.
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SERVICE LEVEL AGREEMENT

BETWEEN PARKINSON'S UK BRAIN BANK AND HOSPITAL MORTUARIES FOR TISSUE RETRIEVAL FROM REGISTERED DONORS

PARKINSON'S UK BRAIN BANK STAFF AND REPRESENTATIVES

- Provide appropriate written information to enable the prospective donor to give informed written consent to donate tissue to the PUK Brain Bank (MREC approved information sheet and consent forms).
- Brain Bank coordinators are trained to answer any questions from prospective donors on what is involved in the donation procedures to enable them to give informed consent
- Obtain signed consent from prospective donor and their next of kin pre-mortem for tissue removal, retention, use for research and disposal
- Following the death of a registered donor confirm evidence of consent of donor and/or next of kin and ensure that the family still wishes to proceed with the donation
- Ensure that all necessary arrangements have been made regarding registration of the death
- Make arrangements for the deceased to be transported to the mortuary for the tissue retrieval
- Provide trained mortuary staff with proof of consent to remove tissue for research
- Provide trained mortuary staff with details of the tissue that is required and storage procedures for the tissue until it is collected
- Provide the mortuary staff with details of when the tissue will be collected and the procedures involved, including details of who will be collecting the tissue and when
- Update the mortuary on any developments that may lead to changes in expected timeframes
- Follow appropriate Health and Safety Guidelines for transportation of tissue and provide mortuary staff with paperwork confirming receipt of the Tissue by the Brain Bank staff

HOSPITAL MORTUARIES

- Liaise with the Tissue Bank on whether the appropriate tissue can be taken within the required timeframe (up to 24 hours for fresh tissue) and when the tissue will be available for collection
- Contact Tissue Bank if any problems or delays arise during the tissue retrieval
- Provide a service for the receipt of the deceased
- Provision of adequate levels of trained technical staff for the tissue retrieval
- Follow Coroner, HTA, Health and Safety, RCPATH and DH guidelines when undertaking the tissue retrieval and associated duties
- Provide adequate licensed facilities for the removal of tissue
- Provide security and appropriate storage of post mortem samples on site prior to collection by the Brain Bank
- Security and welfare of the deceased before, during and after tissue retrieval is maintained
- Sign to confirm what tissues have been retrieved from the registered donor and collected by the Brain Bank

Sign:

Sign: 

Name:

Name: Dr Djordje Gveric (Manager)

Date:

Date: 03 January 2017

Parkinson's UK 215 Vauxhall Bridge Road, London SW1V 1EJ

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