<u>Department of Metabolism, Digestion and Reproduction</u> Style and Communications Guidelines

Through web pages, print publications, letters, emails and posters, we communicate with a range of audiences that includes students and prospective students, colleagues, partner organisations, our alumni community and a global network of people interested in our work in the fields of science, engineering, business and medicine. Clarity and consistency in writing style leads to engaging and credible communication.

In this document you will find a summary of how to talk about the new Department and Divisions, our position within the Faculty and general rules about Imperial's writing style.

Name of Department:

Department of Metabolism, Digestion and Reproduction

When talking or writing about the new Department, please try to use the full name where possible. However, we understand that it is a bit of a mouthful and it may not always be suitable to use the name it in full. As such, after it is written or said in full the first time, it is ok to start using the acronym **MDR** instead of the Department of Metabolism, Digestion and Reproduction.

Department description:

The Department of Metabolism, Digestion and Reproduction encompasses a broad spectrum of clinical specialties and academic disciplines across the four Divisions:

- Reproductive & Developmental Biology
- Digestive Diseases
- Diabetes, Endocrinology & Metabolism
- Systems Medicine

We are committed to developing a strong academic community of staff and students working together to fulfil our Mission:

- to deliver outstanding medical research,
- to educate the next generation of leaders in medicine,
- to apply the benefits of discovery to improve public health and,
- to build a strong and supportive academic community

Our official 'Mission statement' is still being finalised but in the meantime, use the above as a description of the work and goals of the Department.

Departments key activities:

Research

With a strong cadre of internationally competitive research groups exploring novel diagnostic tools, therapeutics and mechanisms of disease, the Department offers scientists a highly productive and supportive environment for research.

Education

The Department offers top-quality education in innovative learning environments to inspire and unite the next generation of healthcare and health science leaders. Our Department undertakes innovative research programmes tailored to developing world-leading academics that will provide the healthcare solutions of the future.

Impact

As demonstrated by the results of the 2014 Research Excellence Framework (REF), we have a track-record of world-leading, original, significant and rigorous research with an exemplary approach to impact. Overall, 91% of Imperial's research was classed as "world-leading" (46% achieved the highest possible 4* score) or "internationally excellent" (44% achieved 3*) – this was the highest proportion of any major university.

People and Culture

We are actively working to increase and support development opportunities to all our staff. We champion initiatives to promote the advancement of gender equality, representation, progression and success for all. The Committee's success is reflected by the Department recently receiving the Athena SWAN Silver award.

Division Descriptions

The Division of Diabetes, Endocrinology and Metabolism - Professor Waljit Dhillo

The Division of Diabetes, Endocrinology and Metabolism, headed by Professor Waljit Dhillo, comprises of three academic sections focusing on research in endocrinology, metabolism and cell biology.

The Division of Digestive Diseases - Professor Mark Thursz

The Division integrates basic, translational and clinical scientists to address common problems in the gastrointestinal tract, liver and nutrition. We are utilising expertise in immunology, genomics, metabolomics and microbiomics to identify mechanisms of disease and to develop novel therapeutic interventions

The Division of Reproductive & Developmental Biology - Professor Phillip Bennett

Across 30 principal investigators (11 scientists and 19 clinician-scientists), the Institute of Reproductive and Developmental Biology has a portfolio of basic and translational research into fertility, stem cell biology, reproduction, pregnancy and childbirth, preterm labour, women's cancer, and pregnancy after cancer treatment.

The Division of Systems Medicine - Professor Zoltan Takats

The academic Division of Systems Medicine is conducting multidisciplinary research ranging from the development of new analytical and computational technologies through to their applications to understand fundamental physiology and the introduction of novel clinical diagnostic methods.

Faculty of Medicine description

The Faculty of Medicine is at the forefront of taking biomedical discoveries and translating them into the clinic - to the benefit of local patients and worldwide populations.

Our students benefit from our close connections with healthcare partners and multidisciplinary collaborations with the College's Faculties of Engineering, Natural Sciences and the Imperial College Business School. The combination of outstanding science, excellent staff and innovative teaching methods results in a truly world-class study experience.

The Faculty is made up of eight Departments [Heads]:

- Department of Brain Sciences [<u>Professor Paul Matthews</u>]
- Department of Infectious Disease [Professor Wendy Barclay]
- Department of Inflammation and Immunology [Professor Marina Botto]
- Department of Metabolism, Digestion and Reproduction [Professor Mark Thursz]
- Department of Surgery and Cancer [Professor George Hanna]
- Institute of Clinical Sciences [Professor Amanda Fisher]
- National Heart and Lung Institute [Professor Edwin Chilvers]
- School of Public Health [Professor Deborah Ashby]

General Imperial College writing style and guidelines

The Imperial College London Writing Style Guide supports writers and editors by providing a set of guidelines and suggestions, so that all material written on behalf of the College reflects our high standards and communicates our mission and identity effectively. These contain detailed information on the College's general writing style. There is also some useful information on writing specifically for the web.