

## **The Professor Jenny Higham Collaboration Grant (2021)** **Project Proposal Guidelines**

With a kind donation from Professor Jenny Higham and matching contributions from LKCMedicine and Imperial College London, we are pleased to announce the establishment of the Professor Jenny Higham Collaboration Grant, in recognition of Prof Higham's strong desire to support cross-pollination and exchange of ideas between LKCMedicine and Imperial College School of Medicine.

The Grant enables medical students from LKCMedicine and Imperial to collaboratively undertake projects in medical education, medical humanities or a self-directed project. Groups of two or more students can apply for the grant provided at least one student is enrolled in the undergraduate programme in London, and one is enrolled in the programme in Singapore. An amount of up to S\$5,000 may be awarded per project to successful recipients.

### **Purpose of the Grant**

As a joint Nanyang Technological University–Imperial College London school, it is important and befitting for LKCMedicine and Imperial to support students from both partner institutions who wish to participate in collaborative initiatives. Given the unique learning and personal development opportunities collaborative endeavors have to offer, the Professor Jenny Higham Collaboration Grant aims to encourage students to initiate and undertake innovative cross-border pursuits.

### **Projects**

Students will create their own project ideas, which will be developed with a Faculty Advisor and Supervisor.

Projects may include, but are not limited to:

- Community involvement or humanitarian projects (e.g. local or overseas community projects organised at both Schools)
- Medical education research
- Comparative student experience studies (e.g. in teaching pedagogy)
- Collaborative projects (e.g. in performing or visual arts by student clubs and societies, creating an artwork around a theme)
- Workshops, seminars or conferences (e.g. joint poster or paper presentation at conferences)

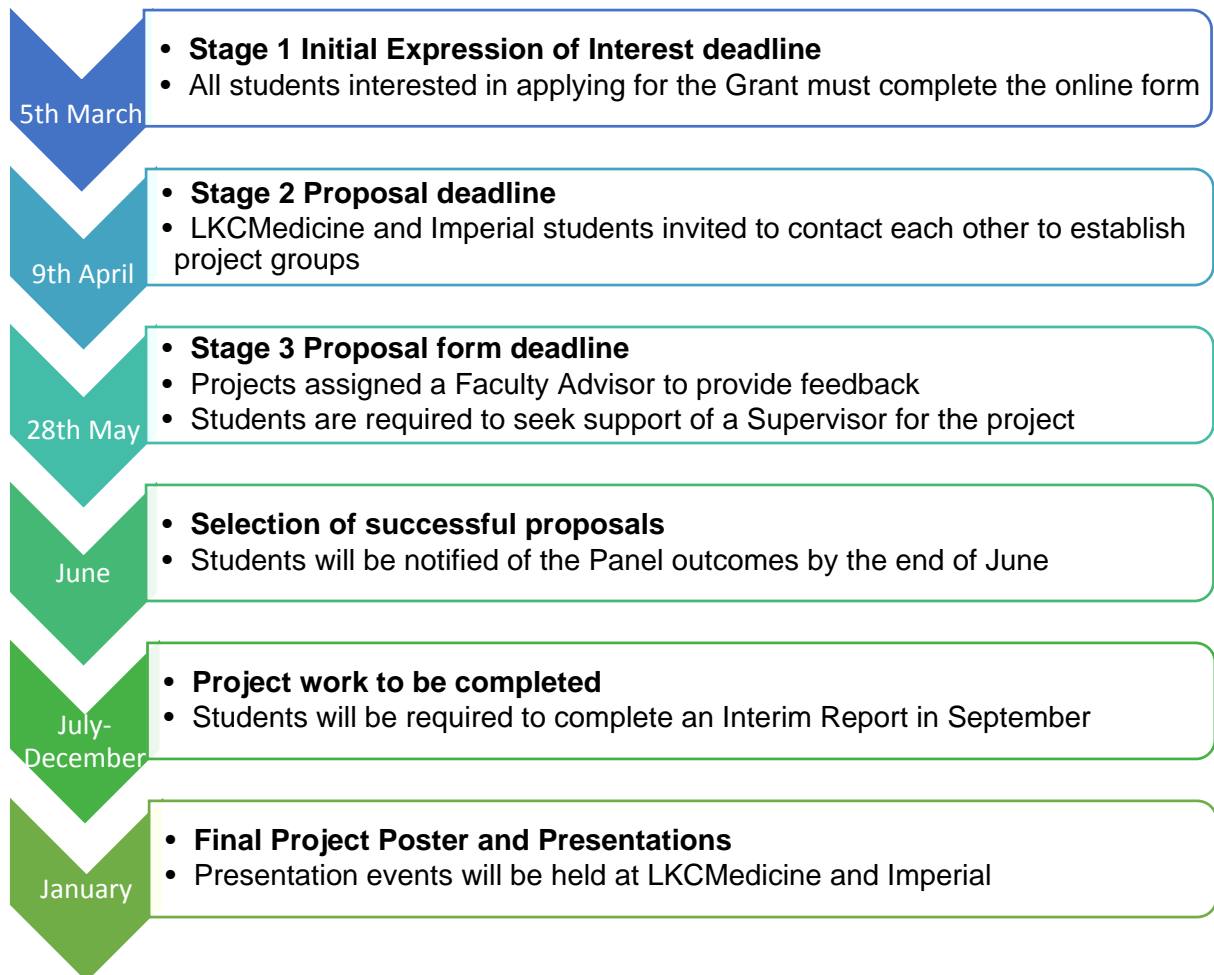
Suggested topics for projects include:

- Comparative studies in the history of medicine
  - Colonial medicine
  - Chinese medicine
  - Histories of public health and public health campaigns
  - Histories of medical technology
- Comparative studies in psychiatry
  - Access to psychiatric care
  - The role of design in making safe and therapeutic spaces
- Studies in palliative care
  - Perceptions of palliative care
  - Art and music therapy in palliative care settings

- LGBT+ issues in medicine
- Graphic medicine in medical education
- Sleep medicine
- Alternative medicine
- Cultural diversity in perceptions of the medical humanities in medical education
- Perceptions and value of the concept of 'scholarship' to medical students
- Comparative study of mechanisms and value of student feedback

All students interested in taking part in the Grant must complete each stage of the application. Proposed activities must demonstrate collaboration and interaction between students of the two Schools. Each application must be filled by at least one LKCMedicine student and one Imperial Medicine student (Years 2 – 5). Students will be invited to contact each other during Stage 2 of the application to form project groups. Students may have also established project groups prior to completing Stage 1. Please note that students are not guaranteed to progress to the next stages of the application.

### Timeline



### Grant Application Outcomes

All applications will be reviewed by a panel, which will be responsible for selecting deserving recipient(s). The panel will comprise:

- Prof Jenny Higham (Chair) or nominee
- Head of the Undergraduate Medical School (Imperial)

- Executive Vice-Dean (LKCMedicine)
- Vice-Dean, Education (LKCMedicine)
- Vice-Dean, Clinical Affairs (LKCMedicine)
- Vice-Dean, Faculty Affairs (LKCMedicine)
- Assistant Dean, Student Wellbeing (LKCMedicine)
- Head of Business and Educational Development (Imperial)

The panel will consider potential impact and contribution of each application. It will also examine the financial viability of each application.

### **Project Expectations**

This is a prestigious, extracurricular activity for which approximately 80 hours are required from each student participant. Although 6 months are allowed for the undertaking of project work, it is expected that students will complete the work in concentrated phases for which a timetable should be agreed as part of the project proposal. The funds are available to cover legitimate expenses (including travel, research materials, printing costs, artists' workshops, training, transcription services, etc.) which must be included in a budget and approved.

Successful awardees will submit an interim report providing details on the project objectives, activities, timeline for completing the project and utilisation of budget allocated. Project groups will be required to submit an interim report on their progress in September 2021.

Project outputs can take a number of formats, e.g. papers, extended reports, curriculum recommendations, posters, artworks, or combinations of these. Students who accept the award of the grant are expected to follow through and complete the work. Those that withdraw part way through the process for reasons other than serious mitigating circumstances will be required to return any funding.

The project culminates in a presentation event to showcase the research outputs to senior Medical School Faculty at both sites, and to talk through the process of carrying out the projects. An event will be held at each medical school site.

On completion of the project, students are required to submit a final electronic poster outlining the project outcomes and present the projects to faculty and students in January 2022. The posters will be archived in a central depository for students' reference.

### **Faculty Advisors**

Following completion of the Stage 2 Proposal form, students will be allocated a Faculty Advisor who will assist in developing the project to a Stage 3 Proposal and advise the students in finding an appropriate Supervisor for the project.

### **Supervisors**

Although it is anticipated that the work will be largely self-directed, students will be required to find a Supervisor to oversee the project. Supervisors will be required to provide a letter of support for the Stage 3 Proposal.

### **Data Protection**

We will collect data required for the administration of the Grant. Please see the Collaborative Partnerships Office Privacy Notice on the Imperial website for more details:

<https://www.imperial.ac.uk/medicine/partnership/education-collaboration/>

## **Queries**

LKCmedicine: LKCmedicine Student Services Hub – [lkcstudenthub@ntu.edu.sg](mailto:lkcstudenthub@ntu.edu.sg)  
Imperial: Roxy Hughes – [r.hughes@imperial.ac.uk](mailto:r.hughes@imperial.ac.uk)

## **Deadlines**

### **Stage 1 Initial Expressions of Interest form – Friday 5<sup>th</sup> March 2021**

Each student interested in applying for the Grant should complete the online [Initial Expressions of Interest form](#).

### **Stage 2 Proposal form – Friday 9<sup>th</sup> April 2021**

Each project group should complete and submit a Stage 2 Proposal form to LKCmedicine Student Services Hub ([lkcstudenthub@ntu.edu.sg](mailto:lkcstudenthub@ntu.edu.sg)).

### **Stage 3 Proposal form – Friday 28<sup>th</sup> May 2021**

The completed Stage 3 Proposal form, along with all relevant supporting documents, should be submitted to LKCmedicine Student Services Hub ([lkcstudenthub@ntu.edu.sg](mailto:lkcstudenthub@ntu.edu.sg)) for decision of the Grant Panel. Stage 3 Proposals will require a supporting letter from the Project Supervisor. Grant winners will be informed in June 2021.