

DoLS PDC meeting agenda

Thursday 10th August 2023
14:00-15:030
SEC 7th floor common room

Invited: Alice Banks (AB), Tom Kim (TK), Julia Sanchez Garrido (JS), Henry Taunt (HT), Alex Cocker (AC), Satya Prakash (SP)

1. Apologies for absence

None.

2. Approval of minutes from last meeting

Approved.

3. PDC membership

HT and TK will be stepping down from the PDC from September 2023. AC and SP joined the meeting as prospective new committee members. Thanks go to HT and TK from the rest of the PDC for all of their much appreciated contributions to the committee!

4. Committee updates

a. Equality, Diversity & Inclusion (AB)

No update.

b. Health & Safety (TK/AB)

Met 09/06. HoD will be sending out monthly H&S bulletins to PIs to be circulated within research groups. The first of these (in July) focussed on lab housekeeping and general safety. The idea of having a departmental lab clean/sort was discussed – this would involve arranging bins and logistics for large scale waste removal to reduce clutter and unused equipment in labs.

c. Research Strategy & Fellowships (JS)

RSF committee have reviewed and shortlisted internal applications for Imperial Fellowships. All postdocs wishing to apply for Fellowships at Imperial should contact Richard Bowman as a first point of call so that an expression of interest can be reviewed by the committee.

d. Space, Infrastructure & Facilities (TK)

No update.

e. PFDC Reps Network (HT/JS)

No update.

f. FoNS Reps Network (AB)

No update.

g. Culture Committee (HT)

No update.

h. Seminar Committee (TK)

Committee is no longer active, so a PDC representative is no longer required.

5. Events for 2023

a. Pizza & beer talks (HT/JS)

Next event planned for Thursday 28th September (speaker TBC). Plan to use SEC 7th floor as the venue now that furniture and screen are in place. Drinks and plates/napkins are now stored in a cupboard in the storage room of the Silwood office (SEC 7th floor) – items should be well labelled as belonging to the PDC.

Action: All to approach potential speakers to populate the schedule for 2023/24.

b. Faculty Postdoc Showcase (AB)

No update.

6. PDC website (TK)

To be handed over to JS. Online training course to complete and access must be approved.

Action: TK will identify the correct contact person and let JS know.

7. Topics to raise in HoD meeting

No pressing postdoc issues to discuss. Wait until the next academic year and focus on building the postdoc community, then identify if there are any main points to discuss with the HoD.

8. Review DoLS PDC Terms of Reference

To do this as a committee during the next meeting – allow 30 mins.

9. AOB

- AC and SP were welcomed onto the PDC as new committee members.
- SP will take over the H&S committee from TK and AC will take over the role on the SIF committee.

Action: TK to contact committee leads to request that SP and AC are added to the mailing lists.

- AC to replace HT on the Culture committee.

Action: HT to contact committee lead so that AC can be added to the mailing list.

- SP will also join JS to lead the Pizza & Beer seminar coordination. All reps will contribute to the P&B seminars on an *ad hoc* basis.

10. Next PDC meeting

10am Tuesday 3rd October