

Teaching Information

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Lectures Timing and Timetables

- <https://www.imperial.ac.uk/timetabling/calendar/>
- Also at <https://timetable.doc.ic.ac.uk/all/?field=class>
- Most teaching weeks 2-9
- Week 10 for revision
- Week 11 for exams
- You can do revision lectures in week 10
- Changing timetable would be very hard at this point
- Even moving the odd lecture/tutorial would be very hard

Timetable cntd.

- A full course is 28 hours.
- For a full course you have 32 hours timetabled.
- A half course is 14 hours.
- For a half course you have 16 hours timetabled.
- So you have some spare hours.

Recording Lectures

- Optional for lecturers
- Students favour it
- The system we use is called Panopto
- Panopto is enabled in all of our lecture rooms and this year set to record all lectures by default (unless you explicitly opt-out of using the system)
- If you want to opt out please email Damian (d.cerese@imperial.ac.uk)

- Panopto "Getting Started" training session - 10th Oct @ 1pm in ACEX 250

Courseworks

Set on CATE

<https://cate.doc.ic.ac.uk/personal.cgi?key=2018>

8:

- Also lecture notes and tutorials and solutions are put on CATE.
- Students submit their courseworks via CATE.

Courseworks cntd.

- Not too heavy
- All marked and returned to students in time for their revision
- Feedback
- The weighting differs for UGs and PGs and for different courses

Helpers – Teaching Assistants

PhD Scholars:

- Computer vision (316) (term 1) Wenjia Bai
 - Vlontzos, Athanasios (new)
- Machine learning (395) (term 2) Antoine Cully
 - Pedro Martínez Mediano,
 - Nuri Cingillioglu,
 - Daniel Pace (new)
- Deep Learning (460) (term 2) Michael Bronstein
 - Nuri Cingillioglu,
 - Daniel Pace (new)
- NLP (490H) (term 2) Lucia Specia
 - Vlontzos, Athanasios (new)
- Logics for Strategic Reasoning in AI (498H) Francesco Belardinelli
 - none assigned yet

Helpers cntd.

Other PhD helpers:

GTAs (Graduate Teaching Assistants)

[https://tsc.doc.ic.ac.uk/vacancies.cgi?key=2018:
Autumn-1:tutorials](https://tsc.doc.ic.ac.uk/vacancies.cgi?key=2018:Autumn-1:tutorials)

Exams

- They are in Dec and March (and for some courses also in Jan and May)
- Call for questions for term 1 courses will go out soon - Deadline usually November
- Call for questions for term 2 courses will go out later - Deadline usually February
- Second examiners
- Second marking
- Dec exams marked by Jan
- Rest of the exams marked by June
- Helping students prepare for exams

Coursework versus Exam

- The equivalent of one exam question must be similar to the coursework.

Sole, NSS, PTES

- Sole: Student/Module survey at the end of each term
- NSS:
 - Final year UG Overall Survey
 - Published nationally
 - Everyone takes it very seriously
- PTES:
 - PG Overall Survey
 - College takes it very seriously
- In addition you can also do your own survey

PT, PMT, PPT

- Personal tutoring for UGs
- Personal tutoring for PGs
- PMT/PPT
- UTA responsibilities and yours
- Approving UTA expenses

Project Supervision

- Many types
 - UG Group
 - UG Individual
 - PG Group
 - PG Individual
 - PG ISO (Independent Study Option)
- Responsibilities
- Assessments:
 - Mid point
 - Last week of June for UGs
 - Mid Sep for PGs

UG Interviews

- These happen in terms 1 and 2
- The first interview day is on the 7th of November
- <https://dbc.doc.ic.ac.uk/teachingdb/interviews/> to enter your availability
- Deadline for this was Sunday 7th October

Updating Courses

Proposing New Courses

- Informal
- Formal