

Programmes Committee (PC)

Monday 1 April 2019

10:00-11:00

Room 408, 4th Floor, Central Library

Present

Dr Edgar Meyer (Chair), Ms Jolande Bot-Vos, Dr Lorraine Craig, Ms Lucy Heming, Dr Jo Horsburgh, Ms Kate Ippolito, Mr Alejandro Luy, Professor Jonathan Mestel, Professor Sue Smith, Dr Mike Tennant (Deputy Chair), Dr Vijay Tymms, Ms Judith Webster, Ms Men-Yeut Wong (Secretary) and Ms Betty Yue.

Apologies

Ms Ute Thiermann, Dr Roberto Trotta, and Mr Rob Tomkies

1 Welcome and Apologies

The Chair welcomed attendees to the meeting and apologies, as above, were noted.

2 Major Modifications

2.1 PC.2018.97a MSc Finance & Accounting

2.1.1 The Committee considered a proposal from the Business School to make changes to the programme structure of the above and to align with the Academic Standards Framework with effect from September 2019.

2.1.2 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from September 2019 subject to the following recommendations:

- The Committee held discussions around the Online modules to become 0 ECTS and non-assessed, and suggested that the programme team consider having these modules as pass/fail;
- The Committee recommended that the programme team reconsider whether the module BS1305 Ethics and Professional Standards in Finance should become zero-weighted and non-assessed.

2.2 PC.2018.97b MSc Finance

2.2.1 The Committee considered a proposal from the Business School to make changes to the programme structure and to include a language component within the assessment structure of the above programme and to align with the Academic Standards Framework with effect from September 2019.

2.2.2 The Committee shared their concerns around how the language component would be delivered to students, assurances were made that the programme team had held discussions around the parity of student experience with the use of the language app Busuu or language modules provided by the College's Centre for Languages, Culture & Communication (CLCC).

2.2.3 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from September 2019 subject to the following recommendations:

- The Committee recommended that the language component and the expectation of how and when the language requirement is met should be made more clear within the programme specification.

2.3 PC.2018.97c MSc Financial Technology

- 2.3.1 The Committee considered proposal from the Business School to make changes to the structure of the programme above with effect from September 2019.
- 2.3.2 The Committee noted that the proposal took into consideration comments as part of the Programmes Committee recommendations made when during the approval process of the programme (Programmes Committee meeting 13 June 2018).
- 2.3.3 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from September 2019.

2.4 PC.2018.97d MSc Investment & Wealth Management

- 2.4.1 The Committee considered a proposal from the Business School to make changes to the programme structure and to align with the Academic Standards Framework with effect from September 2019.
- 2.4.2 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from September 2019.
- 2.4.3 It was agreed that the Quality Assurance team would correct the typographical error within the programme specification where the module BS2101 Topics in Corporate Finance had been weighted at 7.34 ECTS.

2.5 PC.2018.97e MSc Risk Management and Financial Engineering

- 2.5.1 The Committee considered a proposal from the Business School to make changes to the programme structure of the above programme and to align with the Academic Standards Framework with effect from September 2019.
- 2.5.2 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from September 2019 subject to the following recommendations:
- The programme team should confirm the core/elective designation of the module BS0327 C++ within the programme structure of the programme specification.

Faculty of Medicine

2.6 PC.2018.115 MBBS Year 2

- 2.6.1 The Committee considered a proposal from the School of Medicine to approve changes made to the Year 2 Second Clinical Attachment of the programme above including changes to the learning outcomes, assessment and learning activities with from October 2019.
- 2.6.2 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with effect from October 2019 subject to the following recommendations:
- The programme team review the revised module learning outcome: '1. Demonstrate basic bedside observations, relate the irrelevance to particular clinical scenarios and act accordingly.' And clarify whether 'relate the irrelevance' had been a typographical error.

2.7 PC.2018.116 MRes Clinical Research

- 2.7.1 The Committee considered a proposal from the Department of Medicine to make a change to the current rules for awarding pass/merit/distinction classifications for all pathways of the MRes in Clinical Research programme. These changes are proposed to take effect immediately for all students from the 2018 cohort.
- 2.7.2 The Quality Assurance team noted that the programme team had liaised closely to agree the revised pass/merit/distinction classifications.
- 2.7.3 The Committee agreed to recommend the proposal to the Quality Assurance and Enhancement Committee for approval with immediate effect subject to the following recommendations:
- The programme team review the 'overall aggregate mark of 60% on the programme' within the Pass award and whether this should actually be 50%;
 - The terminology of 'compensate' should be used in place of 'condone';
 - Review the Academic Feedback policy to ensure that a timeline is provided to students.

3 Major Modifications – In-Year Changes to Existing Programmes

3.1 PC.2018.112 MSc Business Analytics (Online)

- 3.1.1 The Committee considered a proposal from the Imperial College Business School to change the exam format of the module 'Fundamentals of Database Technologies' of the above programme from a computer-based exam to a written exam due to take place July 2019.
- 3.1.2 The Committee held discussions around the parity of student experience of the on-campus and online students and queried why the online student would not be able to sit the same assessment as the on-campus students. Members shared their concern around the fairness of how the online students would be assessed in comparison to the on-campus who would be sitting a computer-based exam.
- 3.1.3 The Deputy President (Education) expressed their concern around how the student consultation had been conducted as in-session changes require the consent of the student cohort prior to approval of the proposal.
- 3.1.4 The programme team are advised to reconsider the proposed modification and if an alternative solution could be put in place to ensure parity across the cohort.

4 Dates of Future Meetings

Tuesday 7 May 2019, 10:00 - 13:00, EEE Seminar Room 909B.

Proposed dates for 2019-20

Tuesday 10th September 2019, 10:00 - 13:00

Tuesday 22nd October 2019, 10:00 - 13:00

Tuesday 3rd December 2019, 10:00 - 13:00

Tuesday 14th January 2020, 10:00 - 13:00

Tuesday 18th February 2020, 10:00 - 13:00

Tuesday 31st March 2020, 10:00 - 13:00

Tuesday 12th May 2020, 10:00 - 13:00