

## **Criteria to be considered when establishing Collaborative Master's Level Programmes and Awards with Industrial Partners**

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1. In November 2010 the Senate agreed that the following criteria should be considered when planning collaborative Master's level programmes and awards with industrial partners:
  - 1.1. Closed programmes (i.e. those which are only open to employees of a particular company) are acceptable. In all cases it should be confirmed that these programmes are in-line with the mission of the College.
  - 1.2. The admissions requirements for all programmes must align with the College's normal admissions policy for Master's Level programmes.
  - 1.3. The responsibility for delivery and assessment of any programmes should remain with the College.
  - 1.4. A closed programme refers to the title of the programme and its specific blend of teaching and assessment. It need not be the case that all teaching and assessments within the programme are exclusive to students on the programme.
  - 4.5. In the majority of cases, teaching materials used on closed programmes should be available to be taught to other programmes at the discretion of the lecturer. However, it is acceptable for sections of teaching material which are confidential to a company (e.g. case studies) to be exclusive to students on a particular programme.
  - 1.6. In general the IP for teaching materials is owned by the lecturer, this should still apply for closed programmes unless another agreement has been reached.
  - 1.7. If a company wishes a programme to be closed, then the costings for the programme must be calculated appropriately to cover all costs for these students as they will not be eligible for HEFCE funding. The costs should include a component to cover the expenses that the College incurs in running the programme, including support services such as Registry.
  - 1.8. The College should only seek to run programmes with companies with which it has long standing partnerships or with companies with a world class reputation.
  - 1.9. Quality assurance procedures should be in place for programmes whether delivered on or off campus. It is recommended that procedures should be established to confirm the qualifications and experience of any individuals with a leading role in programme delivery. In addition, anyone involved with

teaching on a programme should be offered the opportunity to attend relevant courses in the EDU.

- 1.10. Responsibility for the welfare support of all students remains with the College and all students on the College's programmes should have access to an equivalent level of welfare support. It is suggested that all students have, as a minimum, a named local tutor and access to College Tutors.
- 1.11. All students on College programmes, including those who are taught off campus, should have access to the same facilities, including the library, sports centre and Students' Union.
- 1.12. Procedures should be agreed for students who cease to be employed by a partner company while on a College programme of study. It is recommended that in the case of redundancy, companies should ensure that students are funded until completion of their programme of study.

Please see the College's [Guidelines for Establishing and Reviewing Collaborative Provision](#) for details of the procedures that should be followed when proposing any type collaborative provision.

Approved by Senate  
November 2010

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