

# **Approved Supplier Bulletin**

P/15/001

## **Topic: Principal Designer Scope of Services**

**May 2015** 

## Summary

The College has issued the Principal Designer Scope of Services to ensure that the College, as a Client, complies with the new Construction (Design and Management) Regulations 2015 (CDM 2015). The Scope of Services provides guidance, instruction and information for organisations and individuals appointed to College construction projects as Principal Designer and Principal Contractor. The information within the Scope of Services will be accounted for and incorporated into Tender Submissions received from designers. The Scope of Services comes into immediate effect.

#### Introduction

The Construction (Design and Management) Regulations 2015 came into force on 6 April 2015 replacing the 2007 Regulations. Regulation 5 requires the Client (Imperial College London) to appoint a designer with control over the pre-construction phase, as Principal Designer.

The Principal Designer role shall be undertaken by a member of the project design team. In general, the College requires the Principal Designer to be a design professional and a member of the project design team on the Client's side, or where appropriate, as part of the Principal Contractor's design team.

The role is not a direct replacement for the CDM Coordinator, which will cease to exist on 6<sup>th</sup> October 2015.

The College requires the Principal Designer to be suitably competent and qualified to undertake the responsibilities of the role.

Further information about the role of Principal Designer is contained within the HSE's guidance document "Managing Health and Safety in Construction" L153 series and "Industry Guidance for Principal Designers" produced by CONIAC, the Construction Industry Advisory Committee.

## What is the procedure?

From 6 April 2015 the College shall appoint a Principal Designer for all construction projects where it is anticipated that more than one (1) contractor will be required to be employed to undertake the work.

The Regulations define a "designer" as anyone who can influence design outcomes.

The College has prepared a Scope of Services document in order that the Principal Designer can be appointed as a stand-alone appointment.

Note - Where a CDM Coordinator has already been appointed to construction projects, there is a transitional period where this appointment may continue, up to 6 October 2015. The role of CDM Coordinator expires in law on this date and the Client must appoint a Principal Designer thereafter.

Please refer to the latest version of the Principal Designer Scope of Services on the Estates Projects webpage: <a href="http://www3.imperial.ac.uk/estatesprojects/policyandstandards">http://www3.imperial.ac.uk/estatesprojects/policyandstandards</a>

## Who does it affect?

All Approved Supplier design professionals, Project Managers, Main Contractors, Estates Facilities Division Building Managers including those individuals acting within that division as Project Managers on construction projects.

#### **Further Information**

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