

# Imperial College London

**Fire Safety Department**

**Room 174, Sherfield building**

## **Code of Practice**

**Revision No: 1**

**Date: 19/05/2023**

### **Meeting Pods**

It is the policy of the Fire Safety Department that users of meeting pods should be aware of a fire alarm activation. This could be by hearing the fire alarm at a decibel (dB) level compliant with the requirements of the use of the premises or seeing a flashing beacon.

Meeting pods should be considered for means of escape similar to 'inner room' situations and therefore need an early warning to ensure safe means of escape from the room in which the booth is located. To achieve this, smoke detection must be installed within the room where the pod is located.

The pod must be positioned to prevent obstructions and ensure suitable and sufficient widths for means of escape compliant with the requirements of the use of the premises.

John Field  
Head of Fire Safety