

President's Community Fund Guidance Notes

We are committed to investing in our community, our people and our places, to improve our connections to one another and to our collective aspirations. As part of this commitment, we have established the President's Community Fund to invest in the most important areas determined by student priorities.

The President's Community Fund welcomes applications from both students and staff for proposals to enhance College spaces to suit our interactions post pandemic and to have a lasting impact on the College community. We encourage collaborative proposals co-created by staff and students.

For any questions, please contact communityfund@imperial.ac.uk.

Objectives for the President's Community Fund

The President's Community Fund aims to:

1. Enhance the student experience and benefit the wider College community.
2. Improve existing facilities and/or address a shortfall in current facilities.
3. Encourage collaboration across diverse parts of the College community and foster inclusivity and community cohesion.
4. Create a lasting impact on the College community.

Funding and eligibility

The President's Community Fund will provide £5m over 5 years to support a variety of small, medium and large projects. Proposals are welcomed from all College campuses and collaborative proposals between staff and students are encouraged.

To be eligible to apply, projects must meet the following criteria:

- Applicants must be staff members and/or students at Imperial College London.
- The project must aim to enhance the student experience and benefit the wider College community.
- The project must take place on College property.
- The cost of the project must total between £15,000 and £150,000.

What we are looking for

The Fund will support projects that improve or provide space that can be utilised College wide.

Previous projects funded:

- SW7 gym refurbishment on the ground floor of Ethos
- Shared common space furniture to create collaborative spaces to work and relax
- Equipment for new student makerspace in South Kensington

Review of applications

Applications will be reviewed against the following six criteria:

- **Impact** - The project must benefit the College community and enhance the student experience.
What is the need for the project and how will it benefit all those involved? Are there realistic objectives and timelines with a clear plan for delivery?
- **Targeted** - The project must identify a clear target area that would benefit from the project.
Does the project target a specific audience with a clear rationale for why?
- **Relevance** - The project must improve existing facilities and/or address a shortfall in current facilities.
Is the project available elsewhere in the College? Why are the specific improvements needed now?
- **Collaboration** - The project must encourage collaboration across diverse parts of the College community.
How will your project bring together members of the College community?
- **Inclusivity** - The project must demonstrate how they will foster inclusivity and community cohesion.
How will your project provide equal opportunities and resources?
- **Legacy** - The project must demonstrate how they will have a lasting impact on the College community.
How will your project continue to benefit the community beyond its completion?

How to apply

Application deadlines are 30 June 2021, 30 September 2021, 31 December 2021 and 31 March 2022. Applications will be reviewed quarterly by the Estates Strategy Group in July, October, January and April.

Please download the application form provided and send completed forms to communityfund@imperial.ac.uk.

Process and reporting

- Applications that meet the eligibility criteria will be considered and shortlisted by the Estates Strategy Group to assess their feasibility and any overlap with existing strategic plans.
- Successful projects will be managed by Imperial College London Project/Building Managers.
- Applicants will be invited to be involved in developing the vision of the project, although final decisions on feasibility, timeline and budget will be made by the Project/Building Managers.
- Project activities will be documented to capture the process and the outcome, which may be shared with the wider College community through the President's webpages and/or internal news stories.